

## 2026-2027

### Office of Student Business Services (SBS)

#### SBS Provides the Following Services:

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- ✓ Billing & Collection of Tuition and Fees.
- ✓ Distribution of Student Billing Statements.
- ✓ Notify and inform students of financial responsibilities and available payment methods.
- ✓ Adjustment of Tuition and Fee charges due to a change in enrollment status.
- ✓ Assist students with questions and/or concerns related to their student account.
- ✓ Notify and inform students after financial funds are applied (disbursed) to their student account.
- ✓ Distribution of Student Refunds.
- ✓ Assist students with Direct Deposit enrollment.
- ✓ Prepare and Distribute 1098-T Statements.
- ✓ Billing third-party agencies.
- ✓ ID Badge Replacements

#### Billing Schedule and Key Important Dates

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Tuition and fees are charged to students' accounts at least 30 days prior to the first day of instruction for Term 1 (Fall) and Term 2 (Spring). An electronic billing (e-billing) notification will be sent to you via your e-mail address on file the day charges are applied. You will not receive a copy via US mail. A reminder notification will be sent two weeks prior to the due date, and again one week prior. Tuition payments are due by Friday of the first full week of instruction. Failure to make payment by the end of the second Friday of the term may result in withdrawal from CUSM. A past due payment fee of \$200 is assessed to your student account if full payment of tuition and fees is not received by the due date.

#### Fall 2026 Tuition Due Dates:

M3 and M4 Students, Friday, July 10, 2026  
M2 and M1 Students, Friday, July 24, 2026  
MBS Students, Friday, August 21, 2026

#### Spring 2027 Due Date:

All Students, Friday, January 8, 2027

#### Viewing Your Bill

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You may view your Tuition Bill on [EMPOWER SIS Student Portal](#). You will receive an email notification

when your bill becomes available. You may check the status of your financial aid award on [EMPOWER SIS Student Portal](#)

#### Payment Methods

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CUSM offers several options for students to cover the outstanding balance.

- **Financial Aid** - CUSM and the [Office of Financial Aid](#) are committed to providing financial aid alternatives and solutions to students' financial needs for medical school. Our financial assistance programs include Institutional, Federal, and Private funding. To be considered for eligibility, you must apply for financial aid each year. You may apply by completing the Free Application for Federal Student Aid (FAFSA). FAFSA is available online at <https://studentaid.gov/h/apply-for-aid/fafsa>. It is important that you include our school code (Title IV code) G42908 when applying. For more information on eligibility requirements, visit <https://studentaid.gov/understand-aid/eligibility/requirements>.

Please contact or email the Financial Aid Team at [financialaid@cusm.edu](mailto:financialaid@cusm.edu).

- **Credit/Debit Card or e-Check** - CUSM accepts credit/debit cards or e-Checks for payment of tuition & fees. Please visit [EMPOWER SIS Student Portal](#) to view your billing statement and submit payment. **If you pay by credit card, a 2% processing fee will be applied.** The e-Check option has no fees.
- **Send or submit in person, Personal or 529 College Savings Plan Checks to:**

California University of Science and Medicine -  
Attention: Student Business Services  
1501 Violet Street, Third Floor  
Colton, CA 92324

Checks are made payable in U.S. dollars to California University of Science and Medicine. Be sure to include your name and student ID number on your check.

- **Payment Drop Box:**  
Payments may be dropped in the secure, black drop box located on the 1<sup>st</sup> floor main entrance, on the right side when you walk in through the double doors. ***Please do not drop cash in the drop box.***

➤ **Third-Party Payment:**

If a third party/sponsor will pay all or part of your tuition charges. You must submit the contract award letter documentation to [Studentbusinessservices@cusm.edu](mailto:Studentbusinessservices@cusm.edu) from the third party, detailing the terms of the sponsorship, which charges are covered, the sponsorship duration, billing requirements, and contact information. Please visit the [SBS web page](#) for more details on requirements.

### Student Refunds

Any funds more than your current balance are considered a credit balance/student refund, which will be returned to you within 14 calendar days after your financial aid is disbursed/posted on your student account. CUSM will issue credit balances/student refunds by depositing the funds in your designated savings or checking account. Please note that if the bank deposit to a student's savings or checking account is undeliverable, we will make additional attempts to deposit the funds, provided that those attempts are made no later than 45 days after the bank deposit was rejected. If you experience an issue related to your student's refund processing time, please contact us directly.

Students receiving federal loans can expect to receive two email notifications:

1. The first email notification will come from the US Department of Education. This "disclosure statement" email will confirm the net loan amount approved for disbursement.
2. The Student Business Services Office will send the second email notification. This email confirms that the school received loan funds posted to the student's account. Once loan funds have been posted, the refund process will begin if eligible.

### To Enroll in Direct Deposit

- Log in to [EMPOWER Student Portal](#)
- Select Forms and Surveys Tab. Click on the Student Forms link.
- On the Student Forms page, select the Direct Deposit Form "Access Form."
- Complete Form and Save.

\* Please be prepared to upload a voided check or Bank Verification Form

### Mandatory Tuition & Fees

| MD Program       |                 |             |                 |
|------------------|-----------------|-------------|-----------------|
|                  | Fall            | Spring      | Fall/Spring     |
| Tuition          | 36,050.00       | 36,050.00   | 72,100.00       |
| Registration Fee | 100.00          | 100.00      | 200.00          |
| MD General Fee   | 2,250.00        | 2,250.00    | 4,500.00        |
| Health Insurance | <u>5,771.00</u> | <u>0.00</u> | <u>5,771.00</u> |
| Total            | 44,171.00       | 38,400.00   | 82,571.00       |

  

| MBS Program      |                 |             |                 |
|------------------|-----------------|-------------|-----------------|
|                  | Fall            | Spring      | Fall/Spring     |
| Tuition          | 21,650.00       | 21,650.00   | 43,300.00       |
| Registration Fee | 100.00          | 100.00      | 200.00          |
| MBS General Fee  | 1,300.00        | 1,300.00    | 2,600.00        |
| Health Insurance | <u>5,771.00</u> | <u>0.00</u> | <u>5,771.00</u> |
| Total            | 28,821.00       | 23,050.00   | 51,871.00       |

*\*Note that these fees may be refundable if a student withdraws within the first seven (7) days of the semester of enrollment and returns for all equipment.*

### Student Business Services (SBS) Email:

[StudentBusinessServices@cusm.edu](mailto:StudentBusinessServices@cusm.edu)

**Phone: (909) 966-5132**

**SBS Location:** 1501 Violet Street, Third Floor  
Colton, CA 92324

### Student Business Services Team

- ❖ Marian Hernandez Garcia  
Student Business Services Coordinator I
- ❖ Laura Chidley  
Student Business Services Analyst I
- ❖ Brenda Nieves  
Executive Director, Student Business Services

### SBS Webpage URL:

<https://cusm.edu/student/student-business-services/index.php>

Please scan the QR code to visit our webpage:

